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Cotton University

Panbazar, Guwahati- 781001, Assam, India
www.cottonuniversity.ac.in

Re- Notice Inviting Quotations

NIQ No. CU/S&P/2018/13 Dated April 18, 2018

Sealed quotations from eligible suppliers are invited in two-bid (technical and financial) system for supply and installation of equipments under DBT sponsored project, Dept. of Molecular Biology and Biotechnology.

The detailed bid document is available in the website www.cottonuniversity.ac.in. The sealed bid packages are to be submitted to the undersigned during office hours **on or before 24th April, 2018 until 2:00PM** and their opening will be done on the same day at 3:00PM in which the participating bidders may attend.



Registrar

Memo No. CCSU/S&P/2017/19/ 3506 - 11

Dated 19/4/18

Copy for information and necessary action to:

1. P.S. to the Hon'ble Vice Chancellor
2. Dr. Purabi Deka Bose, Head (i/c), Dept. of Molecular Biology and Biotechnology
3. Finance Officer
4. Systems Manager, with a request to upload this notice in Cotton University website
5. Notice Board
6. Office file

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General Terms and Conditions

The intending suppliers should meet the following minimum terms and conditions and criteria:-

- 1.1. The equipments are to be **supplied and installed** at the **Dept. of MBBT, Cotton University and the rates/prices should be quoted FOR destination** (Cotton University).
- 1.2. The bid package must be submitted in **two separate sealed envelopes** titled:
 - i. **'Technical Bid'**, containing all relevant documents in support of necessary compliances and technical credentials; and
 - ii. **'Financial Bid'**, containing the relevant columns pertaining to financial involvement
- 1.3. The above **two sealed envelopes as mentioned in clause 1.2** must be put together in **one big sealed envelope** clearly super-scribed on the top of the big envelope as **"APPLICATION FOR SUPPLY AND INSTALLATION OF EQUIPMENTS UNDER DBT SPONSORED PROJECT, DEPT. OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY"** and submitted to **The Registrar, Cotton University, Panbazar, Guwahati-781001** until **2:00 P.M. of 24th April, 2018.**
- 1.4. Non-conformity to any of the terms and conditions will amount to disqualification.

Enclosures

The documents/testimonials which must be submitted in the envelope titled **'Technical Bid'** are:-

- i) Copy of the **bid document** duly signed by the authorized signatory
- ii) Copy of the **valid Trade License** issued by the competent authority under **Kamrup Metropolitan**
- iii) Copy of the **GST Registration Certificate**
- iv) Copy of the **Income Tax Returns Acknowledgment Slip and related documents for last year**
- v) Copy of the **PAN Card**
- vi) Copies of documents in support of **previous work experience of similar nature**

The document(s) which must be submitted in the envelope titled **'Financial Bid'** are:-

- i) Copy of the prescribed format of **Financial Involvement** duly filled up in legible handwriting

Details of Specifications

S. No.	Equipment	Technical Specifications
1	Refrigerator	240L, Double door
2	Microwave Oven	20L, Solo
3	Printer	All-in-One, Wi-Fi enabled, Ink Tank, Software enabled
4	UPS with Battery	Offline, 2 hrs backup

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Financial Involvement

S.No.	Equipment	Base Rate (INR) [A]	HSN Code No. [B]	Rate of GST (%) [C]	Value of GST (INR) [D]	Unit Price (INR) [E=A+D]	Quantity (nos.) [F]	Total Price (INR) [G=ExF]
1	Refrigerator						1	
2	Microwave Oven						1	
3	Printer						1	
4	UPS with Battery						1	
Total Value (INR)								

